

**Application Guide for  
Registration for  
Practice of Professional Engineering  
Examination**

Dear Applicant

PEB has prepared this guide to help you in your application.

There are two parts to the application process:

- 1) Submit online application and payment
- 2) Submit documents as listed in the checklist to PEB in person (for first timers) **or** via post/courier service/drop-off box for an applicant who has applied PPE before

Amend / update your data if there are changes to your contact, employment details, etc. For changes which you are not allowed to edit, send email to [registrar@peb.gov.sg](mailto:registrar@peb.gov.sg) to request for such changes to be updated by us.

For more details about PPE, you may refer to Information for Applicants – Practice of Professional Engineering Examination at <https://www1.peb.gov.sg/apply4ppe/>.

### **Online Application**

Take note of the following which appears during the online application process:

**Click on the buttons or links once only.  
Do not use the Back or Forward button on your browser as this may end your transaction.**

The online application form should take about 15 to 20 minutes to be completed. All entries are to be made in Title Case (i.e. Capitalize Each Word), not in UPPERCASE format.

[https://www.peb.gov.sg/login\\_can.aspx](https://www.peb.gov.sg/login_can.aspx)

1. Login with your user ID and password.
2. Upon successful login, you will see the Welcome Page and a reminder to update your particulars.
3. Click "Apply for PPE" on the menu at left.

Before you proceed to apply for PPE, you are required to read and understand the requirements for registration as a professional engineer and tick the checkbox to declare that you have done so.

**Apply for Practice of Professional Engineering Examination**

Before you proceed to register for PPE, you are required to read and understand the requirements for registration as a professional engineer and declare that you have done so. Please click and read the requirements at [Guidelines for Registration as Professional Engineer](#).

Declaration:

I have read and understood the requirements for registration as a professional engineer. I would like to apply for this year PPE.

**SUBMIT**

### Step 1: Personal Particulars

- Only PEB can make updates on this page. If there is a change to your nationality or changes to identification type, attach image of the front/back page of the new identification document in colour (with password protection) and email to [registrar@peb.gov.sg](mailto:registrar@peb.gov.sg) to request for an update.

#### Apply for PPE

Personal Particulars	Contact Information	Employment Information	Summary of Education	Other requirements	Preview application	e-Payment	Complete
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**Personal Particulars**

Salutation : \*

Full Name : \*  (as shown in the NRIC/Passport)

Gender : \*

Date of Birth : \*

Age :

Place of Birth : \*

Nationality : \*

Race : \*

NRIC/FIN/Passport type : \*

NRIC/FIN/Passport : \*

**NEXT**

**Click on the buttons or links once only.  
Do not use the Back or Forward button on your browser as this may end your transaction.**

**Step 2: Contact Information**

- Provide your most recent contact information.
- Only one set of data input is required for the contact no. and email address fields respectively.
- You are required to provide a Singapore correspondence address. In the Block/House No. field, indicate Blk follow by the blk no.; indicate # before typing the unit no. in the Unit No. field. For example, Blk 10 ABC Street #01-01 Singapore 123456. Likewise for employer address.
- Do not use abbreviations on name of company/organization.
- Provide an email address which you would check frequently.

**Apply for PPE**

Personal Particulars	<b>Contact Information</b>	Employment Information	Summary of Education	Other Requirements	Preview Application	e-Payment	Complete
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**Contact No and Email Address**

Only one set of data input for each field is required

Residential Phone No. : \*

Mobile Phone No. : \*

Office Phone No. : \*

Email Address : \*

**Residential Address**

Block/House No. : \*

Street Name : \*

Unit No. : \*

Country : \*

Postal/Zip Code : \*

**Employer Address**

Employer Name :

Block/House No :

Street Name :

Unit No. :

Country :

Postal/Zip Code :  x

[BACK](#) [NEXT](#)

Click on the buttons or links once only.  
Do not use the Back or Forward button on your browser as this may end your transaction.

### Step 3 – Employment Information

- All fields indicated with \* are mandatory.
- On fields with dropdown list, make the appropriate selection.
- Provide your current employment status and information.

#### Apply for PPE

Personal Particulars	Contact Information	Employment Information	Summary of Education	Other Requirements	Preview Application	e-Payment	Complete
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**Employment Information**

Employment Status : \*

Employer Type : \*  Private Sector  Public Sector

Company Category : \*

Company Type : \*

Company Ownership : \*

Designation : \*

[BACK](#) [NEXT](#)

Click on the buttons or links once only.  
Do not use the Back or Forward button on your browser as this may end your transaction.

**Step 4 – Summary of Education**

- If you have additional qualifications (engineering related), click the "ADD" button. Otherwise, proceed to the next page by clicking the "NEXT" button. Non-engineering related qualifications need not be updated.

**Apply for PPE**

Personal Particulars	Contact Information	Employment Information	<b>Summary of Education</b>	Other requirements	Preview application	e-Payment	Complete
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**Summary of Education**

**Qualification1\***

Name of University/College/Institution : \*   
(where you are a registered student)

Address of University/College/Institution studied : \*

Qualification Awarded : \*   
(Indicate types of honours if applicable)

Branch of Engineering : \*

Attendance : From : \*   To : \*

Duration :  (no. of years)

Program Duration : \*   
(please select appropriately)

Types of Program :

Date of Award : \*

Remark :   
(Provide details if you attended institution other than named above.)

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**Qualification2\***

Name of University/College/Institution : \*   
(where you are a registered student)

Address of University/College/Institution studied : \*

Qualification Awarded : \*   
(Indicate types of honours if applicable)

Branch of Engineering : \*

Attendance : From : \*   To : \*

Duration :  (no. of years)

ProgramDuration : \*   
(please tick appropriately)

Types of Program :

Date of Award : \*

Remark :   
(Provide details if you attended institution other than named above.)

**Click on the buttons or links once only.  
 Do not use the Back or Forward button on your browser as this may end your transaction.**

### Step 5 – Other requirements

- Indicate the branch of engineering you would like to sit for the examination.
- Input date of employment, designation and name of company/organisation; the total length of employment is to be the same as what you have indicated in the Summary of Post Graduate Professional Experience.
- Do not use abbreviations on name of company/organisation. Click the ADD button if you have more than one employment.
- After completing the online application process, you are required to download, complete and submit the following documents:
  - a. Summary of post graduate professional experience
  - b. Verification of academic qualification if there are additional qualifications after you last took FEE (refer to Step 4)
  - c. Checklist on required documents to be submitted with the application form
- Fill up the forms (files to download) after you have completed the online application. If you forget to download these forms at Step 5, you may retrieve the forms at the application page again.

#### Apply for PPE

Personal Particulars	Contact Information	Employment Information	Summary of Education	<b>Other Requirements</b>	Preview Application	e-Payment	Complete
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**Other Requirements**

I hereby apply to sit for the Practice of Professional Engineering Examination in the Branch of Engineering in

Date of employment: \* From:    To:

Designation: \*

Name of company/organisation:

Please download the following files, fill in the required information and submit together with your application to PEB.

Download [Summary of Post-Graduate Professional Experience](#)

Download [Verification of Academic Record](#) (if there is new update on your qualification)

Download [Checklist for PPE application](#)

Click on the buttons or links once only.  
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### Step 6 – Preview application

This section allows you to check your information and make a declaration before submitting the online application.

### Step 7 – e-Payment

This section allows you to pay your application fee by e-payment.

- Click the SUBMIT button to get into the payment page.

Personal Particulars	Summary of Education	Employment Information	Other Requirements	Preview Application	e-Payment	Complete
Pending Payment Details						
<b>Name</b>	<b>NRIC</b>	<b>Payment Description</b>	<b>Submitted Date</b>	<b>Application Fees</b>		
Fee Pee Gee	S1234567A	PPE Registration Fee	07-03-2017	S\$450		
				<b>Grand Total</b>	S\$450	

**SUBMIT**   **CANCEL**

Click on the buttons or links once only.  
Do not use the Back or Forward button on your browser as this may end your transaction.

- In the Billing Information page, input same name as your application, put your first name and middle name in the First Name field; your surname in the Last Name field.
- You may input company address if you wish to make a claim from your company.
- Input the correct email address to receive the receipt via email.
- The accepted payment mode is VISA or Master credit card/ debit card.
- At the Review page, you may make a final check of your input done at the Payment page before clicking the Pay button.
- Most credit/debit card would require user to provide One-Time Password (OTP). Check that your handphone is switched on before making payment as OTP will be sent via SMS to your handphone.
- It is important that you provide correct card details and indicate the correct OTP as your input to the application will not be saved if payment is not made successfully.

Billing      Payment      Review      Receipt

### Billing Information

\* Required field

First Name \*

Last Name \*

Address \*

City \*

Country \*

Zip/Postal Code \*

Email \*

Next

### Your Order

Total amount      SGD 450.00

Billing      **Payment**      Review      Receipt

### Payment Details

\* Required field

Card Type \*  
  Visa        MasterCard

Card Number \*

CVN  
This code is a three or four digit number printed on the back or front of credit cards.  
 

Expiration Date \*

Back      Next

[Cancel Order](#)

### Your Order

Total amount      SGD 450.00

Review your Order

**Billing Address**

Pee Gee Fee  
52 Jurong Gateway Road #07-03  
Singapore  
608550  
Singapore

**Payment Details**

Card Type: Visa  
Card Number: xxxxxxxxxxxxxx1874  
Expiration Date: 09-2024

**Your Order**

Total amount: SGD 450.00

[Back](#) [Pay](#)

[Cancel Order](#)

As an enhanced security measure, you are required to key in a One-Time Password (OTP) in order to proceed with your internet purchase. An SMS with the OTP has been sent to your mobile phone number (last 4-digits 1234).

Merchant: PEB  
Amount: SGD 450.00  
Date : 07:03:2017  
Card Number : XXXX XXXX XXXX1111  
Enter OTP here: \*\*\*\*\*

[Submit](#)

If you do not receive your OTP in the next 20 seconds, you may request for a new OTP by clicking on the "Regenerate OTP" link below.

[? Need help?](#) [Regenerate OTP](#)

This screen will be redirected back to merchant's site after you click "Submit".

Billing	Payment	Review	Receipt
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## Receipt

Date: 07-03-2017  
Order Number: 201703070133109

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### Billing Information

Pee Gee Fee  
52 Jurong Gateway Road #07-03  
Singapore  
608550  
Singapore

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### Payment Details

Card Type	Visa	<b>Total amount</b>	SGD 450.00
Card Number	xxxxxxxxxxxx1874		
Expiration Date	03-2019		

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Please keep a copy of this receipt for your records

[Print](#) [Return to Website](#)

This section is the final part of the online application process. You may print a copy of the receipt or save as pdf format for printing later. You will receive an email acknowledgement with a link to print your application form.

### **Submission to PEB**

#### **First Timers**

You are required to submit the documents as listed in the checklist to PEB within a week after making application online. To do so, you are required to submit the required documents specified in the checklist in person and strictly by appointment only. Please email to PEB at [registrar@peb.gov.sg](mailto:registrar@peb.gov.sg) within 1 week from your application to schedule an appointment with PEB. For those with confirmed appointment, you would be required to bring your identification document to be presented at the security counter on Level 1. Upon verification, you will be issued a visitor pass for scanning to gain entry at the gantry.

#### **Retakers**

You are required to submit the required documents via post or courier service or drop the documents to Jem Office Tower, Drop-off box, Level 1 (next to security counter) within 1 week from your application. However, PEB will not be held responsible or liable in relation to any loss, damage, delay, non-delivery documents, etc. Please use this email to inform PEB after you have submitted the required documents.

You will be informed of the status of your application by post once your application has been processed. Further information on venue and other examination details will be sent to you at least two weeks before the examination. You may contact PEB at [registrar@peb.gov.sg](mailto:registrar@peb.gov.sg) if you do not receive these documents by then.